

SENIOR LIBRARY

HISTORY REFERENCING HELP GUIDE

Your teachers expect that you will use footnotes and include a full bibliography when submitting work. Keep yourself organised and keep a record of your resources as you go. If you need help with referencing please come to the Library Information Desk – we can help you!

How to Footnote

BOOKS

Name or Initials and Surname of author, Title of Book (Place and date of publication), page or pages number. NOTE THAT PUBLISHER IS NOT REQUIRED.

Peter Rees, *Anzac girls: an extraordinary story of World War 1 nurses*, (London, 2015), pp. 31-40.

WEB MATERIAL

URL of actual Web page that you used, date accessed.

<http://public.oed.com/media/ww1-timeline/#6468576>, date accessed 20/09/2015.

Subsequent Citations

Where a reference is exactly the same as the preceding one, put "Ibid." Where it is exactly the same as the preceding one except for the page, add the page number (e.g. Ibid., p. 157.).

Where you refer to a work cited earlier, give the author's surname and an abbreviated title (e.g. Rees, *Anzac girls*, p. 100.)

Constructing a Bibliography

At the end of your essay, on a separate page, you should give a list of all works that you have used and footnoted in the essay. This is a bibliography.

In a bibliography your list should be in alphabetical order by author surname.

BOOKS

Author, Initials (this is the opposite order from footnotes), Title, place and date of publication (in brackets)

Rees, P., *Anzac girls: an extraordinary story of World War 1 nurses*, (London, 2015)

WEB MATERIAL

Author, Initials, Title of webpage, Date. Accessed Date. URL.

National Film and Sound Archive, *The First World War*, 2015. Accessed 01/09/2015.
<http://aso.gov.au/education/war/first-world-war/>

The full information must be repeated in the bibliography even if it has already been given in a footnote.

This guide is based on the Chicago Manual of Style and adapted from University of Tasmania, History Department. (2015). Notes on writing essays. http://www.utas.edu.au/_data/assets/pdf_file/0005/189446/Notes-on-Writing-Essays.pdf